**Group Name/Number:** *Group 3 in GP12 / Banking and Securities*

**Meeting Date:** *23 Dec 2023*

**Meeting Time:** *10am to 11am*

**Location:** *Online Zoom Meeting*

**Attendees:** *Folusho Victor Arokoyo (FVA), Saeed Jamshidloo (SJ), Chinyere Unamba (CU), Oluwabukola Atere (OA), Hasan Guray (HG), Drici Mourad (DM), Kiana Rezaei Amrabadi (KRA), Soheib Kohneposhi (SK).*

**Absences:** *-*

**Agenda:** Opening of the Meeting, Review of Previous Meeting Minutes, Progress Update on Assigned Tasks, Discussion of Current Week’s Topics, Addressing Challenges and Concerns, Allocation of New Tasks, Closure of the Meeting.

# *Opening of the Meeting*

* *Meeting called to order at 10am by HG.*

# *Review of Previous Meeting Minutes:*

* *Summary of last meeting’s minutes presented by HG.*
* *Minutes approved as read and amended.*

***Progress Update on Assigned Tasks****:*

1. *All of the research outputs have been combined.*
2. *Meeting Minutes have been prepared.*

***Discussion of Current Week’s Topics:***

* *Topic 1: The research was so comprehensive and proper for the coursework.*
* *Topic 2: Meeting Minutes has been successfully prepared.*

# *Addressing Challenges and Concerns:*

* *We have so limited time to submit the coursework. Everyone should catch the deadline.*
* *Harvard referencing style should be used for in-text citations.*
* *Everyone needs to check the academic report and share the feedbacks.*

# *Allocation of New Tasks:*

* *“Academic Report Compilation” will be started.*
  + *“Introduction” part will be prepared by FVA. (The relationship between 5Vs of Big Data and Banking sector will be investigated.)*
  + *“Challenges & Data Landscape” part will be prepared by CU and OA.*
  + *“Technology & Solution Analysis” part will be prepared by DM and SK.*
  + *“Outcomes & Reflection” part will be prepared by KRA and SJ.*
  + *“Meeting Minutes” will be consolidated by HG.*
  + *“Conclusion” part will be prepared by HG and SJ.*
* *“Meeting Minutes” will be prepared by HG.*

**Closure of the Meeting:**

* *Meeting adjourned at 11am by HG.*

**Action Items:**

* *“Academic Report Compilation will be started”: Assigned to everyone, Due by 3rd Jan.*
* *“Meeting Minutes will be prepared”: Assigned to HG, Due by 23 Dec.*

**Prepared by:** *Hasan Guray*

**Date:** *23 Dec 2023*